Short Term Independent Study (STIS)
Agreement

Student Name:	Student ID #:	Grade Level:
Parent/Guardian Name:	Relationship:	Primary Phone Number:
Address:	Age:	Date of Birth:
City:	Zip Code:	Parent Email:
School of Enrollment/Program Placement		
Duration of Agreement:	Beginning Date:	End Date:
Reason for Leave:		

OBJECTIVES, METHODS OF STUDY, METHODS OF EVALUATION, AND RESOURCES: The student is to complete the subjects/courses listed on the Short Term Independent Study Assignment Sheet. Subject/course objectives reflect the curriculum adopted by the district's governing board and are consistent with district or charter school standards, as outlined in the district's subject/course descriptions.

Request for STIS by Parent/Guardian/Caregiver

Student/Parent:

- Initiate Request: Parent or guardian realizes the student will be absent (1 to 15 school days) and notifies the school office/Administrator.
- Submit Application: The parent and student signs and submits an application for short-term independent study to the school office/Administrator. This must be done at least 5 days in advance of the planned absence.
- Notify Teacher: The school office/Administrator notifies the supervising staff teacher(s). For middle/high school, the student/parent brings the assignment log to the teacher to complete, and give back to the student. Copy of assignment log turned into the school office/Administrator by the parent/student. For elementary, the log is given to the teacher by the school office/Administrator. The teacher completes and returns the assignment log to the school office/Administrator. A copy of the assignment log is given to the parent/guardian.

- The student or parent/guardian receives their assignments and necessary materials to complete their work while away from school.

During Short Term Independent Study:

Student During STIS:

- Complete Work: Student complete all assigned coursework according to the schedule outlined in the contract.
- Communicate (Optional): Student communicates with their supervising teacher or administrator, if any issues arise.

Completion and Evaluation:

Return to School:

- Return Work: The student returns all completed assignments on the agreed-upon due date, which is their first day back in the classroom, to the classroom teacher.

Reporting: We understand that students are required to report to their teacher(s) upon return from STIS.

Assignments: All course objectives will reflect the established district governing board and are consistent with district standard as outlined in the district subject/course descriptions.

Length of Leave: Per Education Code 41747(i). (i) Subdivision (d), (e), and (f) shall not apply to pupils that participate in an independent study program for fewer than 15 school days in a school year.

Voluntary Statement: Short Term Independent study is an optional educational alternative that students voluntarily select, including students covered under California *Education Code* sections 48915 and 48917. All students who choose independent study must have the continuing option of returning to the classroom.

Equitable Provision of Resources and Services: The independent study option is to be substantially equivalent in quality and quantity to classroom instruction. Students who choose to engage in independent study are to have equality of rights and privileges with students in the regular school program.

Signatures and Dates: *I have read and understand the terms of this agreement, and agree to all the provisions set forth.*

Parent/Guardian/Caregiver: _____ Date: _____

Student: _____ Date: _____

Administrator: Eric Husted Date: _____

Date Received:_____ Date 'INC'/'COM' entered: _____

Berkeley PUBLIC SCHOOLS

SHORT TERM INDEPENDENT STUDY ASSIGNMENT SHEET

Student Name:	*Assignments from:* *through:*
School: ***Berkeley High School*** *Grade:*	*All work assignments shall be completed by (date):*
Total # of Days:	

Period	***Subject & Teacher***	***Assignment***	***Signature***
0			
1			
2			
3			
4			
5			
6			
7			