BHS Physical Education Course Waiver

This waiver form applies only to students participating in an outside sports program that fulfills the requirements below. Any student, participating in a **state or nationally sponsored competitive sports activity**, including participation in a professional dance company, can request a waiver of the Physical Education requirement from the Berkeley High School Administration. Before a waiver approval, the coach of the physical activity will be required to provide assurance (on ***their Company Letterhead***) that the student is meeting state physical standards and competencies through participation in the activity (Ed. Code 51222b). Students who apply for a waiver must do so at the beginning of each semester. *Any student receiving a waiver is still required to earn the total number of credits required for graduation (220).*

Specific Waiver Requirements:

a. **Take part in a sports activity that is part of an organized athletic program** (see above).
b. Take part in a sports activity that requires ***at least 5 hours*** of structured activity per week for the entire semester of the requested waiver.
c. The coach will ***email the P.E. Waiver Form*** at the beginning of the semester **(*along with a description of the program on company letterhead*)** to the pewaivers@berkeley.net email by **Friday, September 13, 2024** ***no exceptions***.
d. Your coach must **provide proof of registration and/or billing statement** from the organization where you plan to complete your PE credits requirement. The registration must be current to Fall 2024 and must have the student's name showing he/she is registered.
e. **Your Coach** must email the PE Waiver Form, letter, and proof of registration to pewaivers@berkeley.net no later than **Friday, September 13, 2024.** It will **NOT** be accepted if anyone else sends it. The coach and the student will receive a confirmation receipt that all documents have been received and are being reviewed.
f. Your coach will submit verification of completion at the end of the semester signed off by your coach to the pewaivers@berkeley.net email by **Friday, December 13, 2024** ***no exceptions***.
g. A Berkeley High School Administrator and/or Assigned Representative *must* approve your waiver.
h. Appeals must go through the Vice Principal, Keldon Clegg.
i. Students who have fulfilled their PE credit requirements prior to the term they are applying for will have their waivers *denied*. Students who are concurrently participating in a P.E. course or BHS team for which they will receive athletic credit will have their waivers *denied*.

All STEPS MUST BE COMPLETED TO BE CONSIDERED FOR APPROVAL

1. Term of Waiver: **Fall 2024** Type of Activity: _____

STUDENT:

2. Student _____ ID _____ Grade _____ SLC _____
   Last Name First Name (Small School)

NOTE: You must submit proof of registration and an official description on letterhead from the participating organization before approval.

COACH:

3. By signing this document, I am validating that this student is participating in an organized program, which meets the specific physical education requirements as outlined above. I am also providing an official description of said activity on our company letterhead. Coach/Sponsor printed name _____

   Phone Number _____ Print Email _____

   Coach/Sponsor Signature _____ Date_____

*Your next signature is to be signed ***upon completion of the program*** and submitted by December 13, 2024.

Coach Signature _____ Date_____

OFFICE USE ONLY		
_____ Signature	_____ Letter on Company Letterhead	____ Proof of Registration
P #1 Received on ____/_____/_____	by _____	Notes _____
P #2 Received on ____/_____/_____	by _____	Notes _____
☐ Approved	_____	_____
☐ Denied	Signature of Administrator/Rep	Date