

# BHS Physical Education Course Waiver

This waiver form applies **only to students participating in an outside sports program** that fulfills the requirements below. Any student, participating in a **state or nationally sponsored competitive sports activity**, including participation in a professional dance company, can request a waiver of the Physical Education requirement from the Berkeley High School Administration. Before a waiver approval, the coach of the physical activity will be required to provide assurance (**on their Company Letterhead**) that the student is meeting state physical standards and competencies through participation in the activity (Ed. Code 51222b). Students who apply for a waiver must do so at the **beginning of each semester**. *Any student receiving a waiver is still required to earn the total number of credits required for graduation (220).*

### Specific Waiver Requirements:

- a. Take part in a sports activity that is part of an organized athletic program (see above).
- b. Take part in a sports activity that requires **at least 5 hours** of structured activity per week for the entire semester of the requested waiver.
- c. The coach will **email the P.E. Waiver Form** at the beginning of the semester (**along with a description of the program on company letterhead**) to the [pewaivers@berkeley.net](mailto:pewaivers@berkeley.net) email by **Friday, September 1, 2023 no exceptions**.
- d. Your coach must **provide proof of registration and/or billing statement** from the organization where you plan to complete your PE credits requirement. The registration must be current to Fall 2023 and must have the student's name showing he/she is registered.
- e. **Your Coach must email the PE Waiver Form, letter, and proof of registration to [pewaivers@berkeley.net](mailto:pewaivers@berkeley.net) no later than Friday, September 1, 2023.** It will **NOT** be accepted if anyone else sends it. The coach and the student will receive a confirmation receipt that all documents have been received and are being reviewed.
- f. Your coach will submit verification of completion at the end of the semester signed off by your coach to the [pewaivers@berkeley.net](mailto:pewaivers@berkeley.net) email by **Friday, December 15, 2023 no exceptions**.
- g. A Berkeley High School Administrator and/or Assigned Representative **must** approve your waiver.
- h. Appeals must go through the Vice Principal, Tammy Rose.
- i. Students who have fulfilled their PE credit requirements prior to the term they are applying for will have their waivers *denied*. Students who are concurrently participating in a P.E. course or BHS team for which they will receive athletic credit will have their waivers *denied*.

## ALL STEPS MUST BE COMPLETED TO BE CONSIDERED FOR APPROVAL

1. Term of Waiver: **Fall 2023**                      Type of Activity: \_\_\_\_\_

#### STUDENT:

2. Student \_\_\_\_\_ ID \_\_\_\_\_ Grade \_\_\_\_\_ SLC \_\_\_\_\_  
Last Name                      First Name                      (Small School)

**NOTE: You must submit proof of registration and an official description on letterhead from the participating organization before approval.**

#### COACH:

3. By signing this document, I am validating that this student is participating in an organized program, which meets the specific physical education requirements as outlined above. I am also providing an official description of said activity on our company letterhead. Coach/Sponsor printed name \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Print Email \_\_\_\_\_  
 Coach/Sponsor Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*Your next signature is to be signed upon completion of the program and submitted by December 15, 2023.**

Coach Signature \_\_\_\_\_ Date \_\_\_\_\_

OFFICE USE ONLY		
_____ Signature	_____ Letter on Company Letterhead	_____ Proof of Registration
P #1 Received on ____/____/____ by _____	Notes _____	
P #2 Received on ____/____/____ by _____	Notes _____	
<input type="checkbox"/> Approved	_____	_____
<input type="checkbox"/> Denied	Signature of Administrator/Rep	Date