

# BHS Physical Education Course Waiver

This waiver form applies **only to students participating in an outside sports program** that fulfills the requirements below. Any student, participating in a **state or nationally sponsored competitive sports activity**, including participation in a professional dance company, can request a waiver of the Physical Education requirement from the Berkeley High School Administration. Before a waiver approval, the coach of the physical activity will be required to provide assurance (**on their Company Letterhead**) that the student is meeting state physical standards and competencies through participation in the activity (Ed. Code 51222b). Students who apply for a waiver must do so at the **beginning of each semester**. *Any student receiving a waiver is still required to earn the total number of credits required for graduation (220).*

## Specific Waiver Requirements:

- Take part in a sports activity that is part of an organized athletic program (see above).
- Take part in a sports activity that requires **at least 5 hours** of structured activity per week for the entire semester of the requested waiver.
- The coach will **email the P.E. Waiver Form** at the beginning of the semester (**along with a description of the program on company letterhead**) to the [pewaivers@berkeley.net](mailto:pewaivers@berkeley.net) email by **Friday, January 13, 2023 no exceptions**.
- Your coach must **provide proof of registration and/or billing statement** from the organization where you plan to complete your PE credits requirement. The registration must be current to Spring 2023 and must have the student's name showing he/she is registered.
- Your Coach** must email the PE Waiver Form, letter, and proof of registration to [pewaivers@berkeley.net](mailto:pewaivers@berkeley.net) no later than **Friday, April 21, 2023**. It will **NOT** be accepted if anyone else sends it. The coach and the student will receive a confirmation receipt that all documents have been received and are being reviewed.
- Your coach will submit verification of completion at the end of the semester signed off by your coach to the [pewaivers@berkeley.net](mailto:pewaivers@berkeley.net) email by **Friday, April 21, 2023 no exceptions**.
- A Berkeley High School Administrator and/or Assigned Representative **must** approve your waiver.
- Appeals must go through the Vice Principal, Tammy Rose.
- Students who have fulfilled their PE credit requirements prior to the term they are applying for will have their waivers *denied*. Students who are concurrently participating in a P.E. course or BHS team for which they will receive athletic credit will have their waivers *denied*.

## ALL STEPS MUST BE COMPLETED TO BE CONSIDERED FOR APPROVAL

1. Term of Waiver: **Spring 2023** Type of Activity: \_\_\_\_\_

### STUDENT:

2. Student \_\_\_\_\_ ID \_\_\_\_\_ Grade \_\_\_\_\_ SLC \_\_\_\_\_  
Last Name First Name (Small School)

**NOTE: You must submit proof of registration and an official description on letterhead from the participating organization before approval.**

### COACH:

3. By signing this document, I am validating that this student is participating in an organized program, which meets the specific physical education requirements as outlined above. I am also providing an official description of said activity on our company letterhead. Coach/Sponsor printed name \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Print Email \_\_\_\_\_  
 Coach/Sponsor Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*Your next signature is to be signed upon completion of the program and submitted by April 21, 2023.**

Coach Signature \_\_\_\_\_ Date \_\_\_\_\_

| OFFICE USE ONLY  |   |  |  |
|--|---|--|--|
| P #1 Received on ____/____/____<br>P #2 Received on ____/____/____<br><input type="checkbox"/> Approved<br><input type="checkbox"/> Denied | Signature _____<br>by _____<br>by _____ | Letter on Company Letterhead _____<br>Notes _____<br>Notes _____ | Proof of Registration _____<br>_____<br>Date _____ |
| Signature of Administrator/Rep _____   |   | Date _____   |  |