

Berkeley High School

Timeline for Restorative Justice 'Response to Harm' Processes

Step 1. Site administrator submits request for restorative process to BHS restorative justice coordinators.

Timeline: As soon as possible upon completion of investigation into incident.



Step 2. Restorative justice coordinators conduct 'pre-work' meetings with involved parties to prepare for restorative justice process.

Timeline: Within 3 school days after request is submitted.



Step 3. Restorative justice coordinators convene final restorative justice process with involved parties.

Timeline: Within 2 school days after completion of 'pre-work' meetings.

Normally the restorative justice process is completed within 5 school days. Every effort is made to adhere to this timeframe, however, the unique circumstances of individual cases may require additional time.