

Application for Yearbook Staff

Berkeley High School

APPLICATION DEADLINE: MONDAY, JUNE 25th NO LATER THAN 5PM.

Instructions: Complete the application in its entirety and to the best of your ability—quality matters. Remember, experience is not required, just recommended. Late or incomplete applications will not be considered. Applications can be done digitally and responses sent as separate documents in an email or written, scanned and sent as pdf files to Genevieve Mage at genevievemage@berkeley.net.

NAME: _____ EMAIL: _____

PHONE: _____ NEXT YEARS GRADE LEVEL (circle): 10 11 12

ACADEMY/SLC(circle): BIHS CAS AMPS AC AHA

I am applying to be considered for the following jobs (check top 3):

A complete list of job descriptions can be found on the yearbook page of the BHS website.

- Staff Writer Designer Photographer Editor in Chief Design Editor
 Copy Editor Photo Editor Sports Editor Graduates Editor managing editor

If applying to be a page production/design team member:

Rate your experience/expertise level with the following (circle your level):

Adobe In-Design® or PageMaker®	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>
Adobe Photoshop®	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>
Other page layout or design work	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>

If applying to be a copy writer:

Rate your experience/expertise level with the following (circle your level):

Journalistic-style writing	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>
Interviewing people	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>
Doing Research	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>
Editing copy or stories	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>

* **Writing applicants: Please attach a 300-500 word journalistic-style writing sample.**
 Topic: ***What makes BHS unique?*** Please type your writing sample and add as a separate document.

If applying to be a photographer:

Rate your experience/expertise level with the following (circle your level):

Digital Photography	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>
Adobe Photoshop®	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>
Other digital photo programs	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>
Film Photography	<i>no experience</i>	<i>some experience</i>	<i>much experience</i>

* **Photography applicants: Please attach 3-5 photos that together answer the following question: *What makes BHS unique?*** Attach photos as attachments. For each photo, include a 1-3 sentence caption (the who/what/when/where/why/how” of each photo).

Short Answer Questions

1. Please describe any training or experience you have had that would apply to yearbook.

2. Like the BHS Jacket, the team that makes up Yearbook Staff will need a name and a vision. Give an example of something you'd like to see the yearbook do better or some idea you think could be added to yearbook.

3. Why do you want to join yearbook staff? Describe the strengths and skills you possess that would contribute to our process.

