

**Berkeley High School Site Council (SSC)**

**Minutes of the Meeting**

**December 2, 2014**

**4:00-6:00 PM**

**D Building: Conference Room B**

**Attended: Parents:** Rani Marx, Marcus Jamal Field, Elena Condes, Toni Stein (BSEP member and liaison) ;

**Students:** Sophie Andrews, Nava Bearson, Cleo Osheroff; **Staff:** Kirstin Glenchur, Jorge Melgoza, David Kirwin, Russell Campisi, Dwayne Byndloss; **Community/Public Members:** Margit Roos-Collins

**Absent:** Lady Dandie; Isaac Richard (alternate); Peace Esonwune (alternate); Ally Cao, Kevin Flood-Bryzman, Wyn Skeels, Beatriz Ferrer-Castro, Carol Dorf

Elena Condes, co-chair, called the meeting to order at 4:12 PM.

**Beginning Business Items:**

1. Welcome/Introductions; Established a quorum
2. Approved Agenda for 12/2/14
3. Will have to approve minutes of meeting on Nov. 18, 2014 at the 12/16/14 meeting

**Public Comments:**

1. Margit Roos-Collins reviewed the SSC recommendation for Math. The proposal included a student choice to opt out of mandatory math tutoring hours for students in honor or advance placement math programs.

**Presentation by Dave Stevens: Building and Utilizing an Academic Support Index (ASI)**

Dave Stevens of the Berkeley Research, Evaluation and Assessment (BERA) team presented information on the following topics:

1. What are the problems at BHS we are trying to solve?
2. How to figure out which students are struggling academically?
3. What are the factors which make up an Academic Support Index (ASI) and how to identify students for intervention?
4. How to tell if intervention is making a difference for students?
5. How to target our limited resources to students most in need?
6. How can we talk about the achievement gap without contributing to stereotype threat?
7. How to connect incoming 9<sup>th</sup> graders to our resources?

Dave can provide a written copy of the report after he presents the data at a conference later this week.

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**Principal's Report by Kristin Glenchur:**

**1. Leadership:**

Kristin thanked everyone for their work during her absence, especially VP's Jorge Melgoza and Ashley Milton. Kristin reported that she will serve as an interim principal while a search for a permanent principal is on-going by BUSD. The goal is to provide a smooth transition in leadership and to continue with the goals established in the WASC school plan.

**2. WASC: Western Association of Schools & Colleges (accrediting commission)**

The WASC Committee will visit BHS in March. An action item for the SSC is to review the current goals and plan for WASC goals for next year.

**3. BSEP and SSC: Liaison attend meetings and report back to committee**

Kristin proposed that liaisons from BSEP and SSC attend each committee's meetings at least once in the fall and once in the spring and report back to its organization. The goal is to fully understand the school wide goals as well as the procedures, eligibility, and evaluation of BSEP grant proposals before the final vote on allocation of BSEP funds (approximately \$600,000-\$700,000).

Toni Stein will attend the SSC meetings as a liaison from BSEP and Russell Campisi will attend the BSEP meetings and report back to SSC (next meetings: BSEP on 1/12/15; SSC on 12/16/14 and 1/16/15)

**4. SSC Proposals/Recommendations: Math; Class Schedules with flexibility & transfers; PTSA: and Psycho-Social Interventions & Stereotype Threat**

Kristin will review the proposals with the Admin. Team and/ or specific departments (e.g. Math, African American Studies). Kristin or the VP in charge will report back to SSC.

Some changes have already been implemented:

Mandatory Math tutoring hours have been reduced in number for honor or AP students.

Cultural Competency training began for staff led by Pamela Harrison-Small, Consultant, Culturally and Linguistically Systems. Pamela will work with students in their history classes in Jan. 2015 as well as to provide teacher leaders, administrators, and counselors with training.

Next Meeting Agenda for December 16, 2014 @ 4-6 PM in BHS Conference Room B:

1. Follow up report on ASI and other school data by Dave Stevens
2. Discussion of WASC goals
3. LCAP Report by Pat Saddler, BUSD Director of Special Programs
4. Reports on SSC Proposals including VP Erin Schweng for Math Dept.
5. BSEP Report by Russell Campisi

Meeting Adjourned at 5:55 PM.