

## BSEP Minutes for October 20, 2014

### BERKELEY HIGH SCHOOL

**Meeting Room:** Conference Room B

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NAME	COMMUNITY	ATTENDANCE
Ashley Milton	Vice-Principal	Yes
Natasha Beery	BSEP Office	Yes
Catherine Lazio	Parent	Yes
Nia Hampton	Student	Yes
Jackson Grigsby	Student	Yes
John Lavine	Parent	Yes
Matt Albinson	Staff	Yes
Sarah Cline	Staff	Yes
Aaron Glimme	Staff	Yes
Rhonda Jefferson	Staff	Yes
Sandi Hunt	Parent	Yes
Timothy Carter	Parent	Yes
Toni Stein	Parent	Yes
Harry L. Overstreet	Parent	Yes
Nerine Ortiz-Pon	Student	Yes
Zack Marienthal	Student	Yes
Max Cramer	Student	Yes
Susi Lopez-Platt	Staff	No
Walter Mitchell	Staff	No
Jessica Lopez-Tello	Staff	Yes

**Quorum established:** 4:36 pm

**Introductions:** All members went around introducing themselves.

Approval of Minutes from Last Meeting:

John Lavine motions to approve minutes

Aaron Glimme: Seconds motion

HO: States that new BSEP members cannot approve minutes from last year because they were not present when meeting happened.

Discussion amongst current and returning members about the subject. Returning members agree to pass the minutes from last school year.

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**Votes:**

Yes: 6 votes (returning members)

No: 0

Abstain:

**Approval of Agenda- Additions/Changes:**

Agenda is unanimously approved by all members of the 2014-15 BSEP committee.

**Public Comments:** No public comments.

**BSEP Orientation:** Natasha Beery, the director of BSEP gives orientation to all 2014-15 BSEP members.

Mrs. Beery walks the committee through the BUSD Site Committee Handbook, and gives the committee a brief history of why the committee exists. She goes on to explain that Berkeley voters have voted to support a local tax measure in response to shortages in school funding in the wake of Proposition 13. Berkeley voters then put together the Berkeley Schools Excellence Program first by voting in 1986 and then by voting subsequently every few years. The next measure comes up for a vote in 2016. It taxes property owners, whether you own a home or a business and gives money to the schools in very specific ways. The measure very specifically says that the money should go to schools.

NB explains that committee members are here for very specific purposes, and that is for School Enrichment Programs which comprises of over 10% of the funds that come in every year. There is about \$20 million that goes to the schools every year from the property tax, and about 10% (a little over \$2 million) of that is distributed among all school sites. It is done on a per pupil basis. My office oversees all the different funds and makes sure that what the voters voted for is being carried out. In the case of Berkeley High it was decided that a separate committee would convene to allocate resources.

Max: Why was less money given out in the last few years?

NB: A couple of ways; the only way we can get more money into the BSEP fund is if there are more properties because it is based on a parcel tax. The parcel tax is based the size of the property, which is on the value of your house. In Berkeley we tax you according to the size of your property, which matches the value of your property, but not always. We can also increase the taxes based on the cost of living adjustment, the COLA. Last year the COLA was .26%. This particular fund is per pupil in the BHS enrollment, which in the last couple of years has been a little lower than in the past years.

You all are part of citizen oversight committees. The big picture of an oversight committee is called the P&O committee. That looks at all of the plans for all of the BSEP funds. If you decide that in addition to serving on this committed or instead you might want to serve on the Planning and Oversight committee (P&O). You will have an opportunity to work with district staff to see all of the ways that this fund is spent.

NB passes a calendar around of the P&O Committee.

NB works most closely with the P&O committee and it meets at least twice a month, sometime it meets more often.

BSEP usually meets once a month, and you will be reviewing the programs that this committee has approved funding for, and this committee has divvy up the task into groups to review the various programs that have been funded about whether they are doing the things that they told the committee they would do. You evaluate the programs, and will hear presentations of those who want you to continue to fund those programs, or perhaps, you will hear about new programs to fund. In the Spring I will bring the budget to the principal; based on that budget you will have your meetings to agree amongst yourselves about what you will fund. You will then bring that budget to the school site committee and they will need to approve your budget.

The board also approves all plans that the P&O committee brings forth.

Committee member Timothy Carter asks a question regarding how the P&O committee and BSEP work together. NB asks former P&O members to add their knowledge.

John Lavine: Decision making doesn't happen until the very end of the school year. There isn't a whole lot of decision making here until about January.

NB: P&O reports on feedback from parent surveys.

CL: It's an opportunity to bring information about resources available district-wide.

SC: Is the PO committee the group that will be planning the new tax measure?

NB: The next measure needs to be on the ballot November 2016. In order to get there, there are a lot of different steps that have to be in place beforehand. Prior to that there will be community process like in the past. Currently, the superintendent is leading a small working group that is planning out the calendar. The process overview, but nothing about the content yet. The first discussion will be at the PO committee in January 2015. About the frame work going forward for how the process will take place.

AG: The short answer is that the district runs a process to create the new measure. P&O doesn't write that. Several people are very involved in the process, however.

NB continues to walk the committee through the BUSD school site handbook and explains to the committee the bylaws that the committee uses to run its meetings, as well as best practices, Roberts rules of order and how minutes are taken.

AM: We are going to move into the elections process?

For years we have had the same chair, but he is no longer with us this year. The chair of BSEP is open. We are asking for people that are interested in the position.

AM: Is there someone who wants to express interest in being the chair?

Rhonda: The floor should be open for nominations. I can nominate A. Glimme

The chair works with the principal to put the agenda together, the chair might communicate with the district office to ask about forms that he may want to create.

AG: The chair puts together the calendar, the agenda to run the meeting and make sure we are meeting the deadlines, understanding how much money we have, etc. Sign paperwork.

NB: You can have co-chairs

SC: I thought that Hector did a great job. He reported back to us, and was able to summarize for us what had been said and helped us move to the next step. He had great facilitator skills.

JL: I want to add that he had that quality that stayed calmed. And stayed quiet.

RJ: He had a lot of knowledge about BSEP. He was well versed on the measures.

CL: As a side. The chair person had developed a very clear rating system/tools that have been useful to get through the proposals and materials.

AG: I have a couple of reservations. 1) I'm an alternate 2) I can't make it on Mondays due to family commitments. 3) I can be a co-chair, but in general I think a parent should be a chair due to conflict of interest. Those are reasons I would hesitate. But I would be more than happy to work with someone else.

CL: Declines nomination from R. Jefferson.

AG: If you're new to the committee I'm happy to help you.

Sandy Hunt: I will nominate myself with a co-chair

AG: I'm happy to run as a co-chair

We need a motion to vote

CL: I would like to vote to nominate Sandy Hunt and Aaron Glimme

TS: Seconds motion

Yes: 15

No: None

Abstentions: None

Candidate for P&O committee:

AM: We need at least 4 reps from this committee. And 2 or more alternates

NB: Meetings happen on Tuesdays, twice a month at 7pm at district office. They run into first week of June.

AG: I want to nominate myself for the P&O committee

CL: I'm nominating myself  
RJ: Nominating herself  
Max Cramer: Nominates himself  
JL: Nominates himself  
Kristin Staples: Nominates herself.

Members who nominated themselves to represent BSEP at the P&O committee address the BSEP committee with reasons why they want to be representatives, and ask for BSEP committee member votes.

Members vote for nominees and record their preference in order of priority.

**Members vote as follows:**

**Glimme: 13 votes**

**Lazio: 11 votes**

Jefferson: 7 votes (**alternate**)

**Cramer: 11 votes**

**Lavine: 12 votes**

Staples: 10 votes (**alternate**)

JF: What is the role of the alternates?

NB: Alternates come to all the meetings if at all possible. .

Overstreet: If you have a quorum. Does the alternate get to vote?

JL: There is a difference between participating and voting. As an alternate you can participate in all discussion, but you cannot vote.

Discussion continues amongst members about the role of the alternate. There are some disagreements.

**Calendar:**

Members discuss the BSEP meeting calendar for the 2014-15 school year. Some members point out that historically the committee meets on the first Mondays of every month. Other members suggest we meet on Tuesdays.

Committee members vote as follows.

1<sup>st</sup> Mondays: 11 votes

2<sup>nd</sup> Tuesdays: 3 votes

Due to majority votes the BSEP committee will meet the first Mondays of every month.

Next Meeting: Monday November 17<sup>th</sup> from 4:30 pm to 6pm.

Place: Conference Room B

Meeting Adjourned at 6:10pm